

PAKISTAN REVENUE AUTOMATION (PVT) LIMITED

TENDER DOCUMENT P-08/2024

SUPPLY OF UPS BATTERIES AT PRAL HEAD OFFICE ISLAMABAD

September 2024



Online (e-bid) shall be submitted only at e-PAK Acquisition & Disposal System (EPADS), on or before 11:00 AM, October10, 2024.

In case of any query, please contact Phone: (+92) 51-9259353 Or visit

Admin & HR Department (Procurement Wing)
Pakistan Revenue Automation (Private) Limited,
Software Technology Park, 2nd Floor, Service Road (North), Sector I-9/3, Islamabad.
Email: at procurement@pral.com.pk Website: pral.com.pk



Contents

| | |
|---|----|
| 1) Invitation to Bid:..... | 2 |
| 2) Instructions to Bidders:..... | 2 |
| 3) Conditions for Eligibility: | 3 |
| 4) Scope of the Work: | 4 |
| 5. General or Special Conditions of Tender | 6 |
| 6. Form of Contract:..... | 6 |
| 7. Delivery Timelines..... | 6 |
| 8. Technical Evaluation Criteria..... | 6 |
| 9. Financial Evaluation Criteria..... | 6 |
| 10. Performance Security | 7 |
| 11. Submission of Bids (Technical and Financial Proposal): -..... | 7 |
| 11.1 Bid Security..... | 7 |
| 11.2 Cover Letter for the Submission of Technical Proposal | 7 |
| Annex – A (Organization Information)..... | 8 |
| Annex – B (Eligibility Criteria Check List)..... | 9 |
| Annex – C (Relevant Experience) | 10 |
| Annex – D (Technical Evaluation Criteria)..... | 11 |
| Annex – E (Key Management Staff of the Company)..... | 13 |
| Annex – F (Financial Proposal) | 14 |
| Annex-G (Penalty Clauses & Payment Terms) | 15 |
| Annex – H (Declaration)..... | 16 |
| Annex – I (Cover Letter)..... | 17 |



1) Invitation to Bid:

Pakistan Revenue Automation (Private) Limited (acronym – PRAL). PRAL is a private limited Company registered under section 32 of the companies ordinance, 1984 (XLVII of 1984). PRAL is working with federal and provincial tax and revenue agencies to provide wide variety of tax and revenue collection automation solutions, since its incorporation in June, 1994. Online (e- bids/proposals) are invited from bidders for the **Supply of UPS Batteries at PRAL Head Office Islamabad**. All interested and eligible bidders are requested to go through the tender document and provide relevant required information and supporting documents mentioned in this document.

2) Instructions to Bidders:

The selection of a company/firm will be based on **Quality and Cost Method**, through **Single Stage Two Envelope** bidding procedure. The Bidder is expected to examine all instruction forms, terms and conditions of the bidding documents. Failure to furnish all information required by the bidding documents and/or to submit a bid not substantially responsive to the bidding documents will be at the bidder's risk, which may result in rejection of bid.

- 2.1 The bidding document has two different lots (1 & 2) and the bidders may participate in any one or in both the lots, as per their choice and shall be required to share the documents as per the technical evaluation criteria specified in Annexure-D.
- 2.2 The PDF copy of the technical and financial proposals/bids along with the bid security shall only be submitted online on EPADS, no hardcopy shall be entertained.
- 2.3 In the first instance, the "Technical bid/Proposal" shall be opened for technical evaluation and the "Financial Proposal" shall remain unopened in the system.
- 2.4 PRAL shall evaluate the Technical Proposal in a manner prescribed in section-8 given in the document, without reference to the price and condition PRAL shall reject any proposal which does not conform to specified requirements.
- 2.5 During the technical evaluation, no amendments in Technical Proposal shall be permitted.
- 2.6 After evaluation of the technical proposals, PRAL shall open the financial proposals of the technically responsive bids online, and shall communicate the date, time & venue through system in advance, within the bid validity period.
- 2.7 The financial bids whose technical bids declared non-responsive, shall not be opened.
- 2.8 The Technical and Financial Proposals will be evaluated based on PRAL's evaluation criteria as provided in section-08 and 09 of this document.
- 2.9 The bid shall remain valid for the period of 90 days from the date of bid opening.
- 2.10 This document has different sections carrying information of eligibility, technical evaluation criteria, scope of work and conditions of tender etc. to assist the potential bidders to develop their technical proposals.
- 2.11 Minimum passing marks are 70 in technical evaluation, along with a compulsion to obtain full marks in Serial # 3 & 4 of Annexure-D, shall be considered as technically qualified.
- 2.12 PRAL reserves the right to request submission of additional information from the bidders to clarify/further understand aspects of technical proposal, if required. PRAL also reserves the right to verify any information provided by the bidder.
- 2.13 PRAL has the right to visit business premises to verify the information shared in tender documents. Bidder presenting information intentionally incorrectly or fraudulently will be disqualified.



- 2.14 PRAL reserves the right to award or not to award the contract and bidders who fail to submit complete and attach all the relevant documents shall be disqualified. No bid shall be accepted in hardcopy.
- 2.15 Bidders to strictly ensure that their bidding documents are submitted before the closing time and date of the tender, else the system will not accept the bids after the closing time.
- 2.16 Questions about the bidding document can be made only in writing through EPADS or Email: at procurement@pral.com.pk and must be asked on or before COB October 04, 2024.
- 2.17 Although adequate thought has been given in the drafting of this document, errors such as typos may occur for which PRAL will not be responsible.
- 2.18 Companies/Firms cannot apply by forming a consortium (both local or international firms/Companies).
- 2.19 In case the bid opening day falls on a public holiday, the next working day shall be considered as the opening day for the same.
- 2.20 In case, of any disruption observed on the day of bid opening due to any reason related to server/internet connectivity, the next working day shall be considered as the opening day for the same.
- 2.21 In case of any disruption/failure in submitting the bid on EPADS, PRAL shall not be held liable, since the EPADS is owned and operated by PPRA.
- 2.22 The bid should be signed, stamped and readable.
- 2.23 The financial bid/proposal should not be disclosed in the technical proposal/bid, else the bid shall be disqualified.
- 2.24 The Procuring Agency, at its discretion, may extend "Deadline for Submission of Bids". In such case, all rights and obligations of the Procuring Agency and Bidders previously subject to the deadline shall thereafter be subject to the extended deadline.
- 2.25 The Proposed product/Good must not be from the countries restricted by Federal Government.
- 2.26 The bidder has to ensure that all the products are genuine and original. Bids proposing substandard, low quality, refurbished or copy items will be rejected. Documentary evidence showing genuineness of brand name, model and country of origin of the product offered should also be attached.
- 2.27 Bidders must provide Product Data Sheets from OEM, Technical, Promotional Brochure and Detailed Technical Specifications and features (certified from OEM) of the items quoted.
- 2.28 The bidder should be a registered supplier on the e-Pak Acquisition & Disposal System (EPADS) to participate in the subject tender. To register electronically suppliers can visit <https://eprocure.gov.pk/#/supplier/registration>.
- 2.29 The scanned copy of the Bid Security to be uploaded along with the online bid and the hardcopy of the bid security and original copy of the Affidavit shall only be submitted at below mentioned address on or before 11:00 AM October 10, 2024.

Admin & HR Department (Procurement Wing)

Pakistan Revenue Automation (Private) Limited,
Software Technology Park, 2nd Floor, Service Road (North), Sector I-9/3, Islamabad.

3) Conditions for Eligibility:

The bidders, fulfilling the following criteria, will be considered eligible for the bidding process.

- 3.1 Evidence of the bidding firm/company's registration/Incorporation is required (Copy of certificate of incorporation/company registration certificate is required).
- 3.2 Have National Tax Number (NTN) and GST/ PST (if applicable) in the name of Organization (Provide a copy of registration).
- 3.3 Should be active taxpayer on the date of submitting the bid. (Status report must be provided).
- 3.4 Affidavit on stamp paper, declaring that the bidding company/Firm is not blacklisted by any Telco/FMCG/autonomous body/government/semi government or any organization. (Affidavit on stamp paper original signed & stamped).



3.5 Bidder must be Original Equipment Manufacturer (OEM) or OEM’s authorized partner/distributor/reseller and must provide Manufacturer authorization & partnership letter, against the Lot(s) in which the bidder is participating. (Copy of Manufacturer Authorization/partnership letter is required).

If a bidder fails to provide above mentioned information using “Eligibility Criteria Checklist” (Annexure B), they shall be dis-qualified and declared ineligible from the bidding process and its technical evaluation will not be carried out.

4) Scope of the Work:

The following scope of work identifies the duties and responsibilities that the qualifying Company/Firm shall deliver upon, by working closely with the Network and infrastructure Department of PRAL:

4.1 Scope of Work/Services:

PRAL intends to acquire UPS batteries with terminals for Head Office Islamabad.

Supply of Batteries as per the specifications mentioned in below in both the lots (1&2).

| Battery Technical Specifications for LOT-1 | | |
|---|--|--|
| Maintenance Free Dry Battery for UPS VRLA Batteries 12V, 40AH | | |
| 1 | Brand | Vision or equivalent |
| 2 | Technology | VRLA |
| 3 | Battery size | (196.5 to 198 mm) x (164.5 to 166 mm) x (169 to 170mm) (L x W x H) |
| 4 | Battery weight | (12 to 13) kg |
| 5 | Nominal voltage | 12V |
| 6 | Nominal capacity | 40 to 42 Ah |
| 7 | Constant voltage charge at 25 C (77 F) | Cycle use: 2.40-2.45VPC Standby use: 2.20-2.28VPC |
| 8 | Maximum charging current | (15 to 17) A |
| 9 | Internal resistance | ≤9mΩ |
| 10 | Operating temperature | 20~60 C |
| 11 | Battery terminal | Copper M8 |
| 12 | Service float life / design life | 5 years |
| 13 | UL approval for safety | Batteries should have UL approval for safety. Must attach UL certificate |
| 14 | Warranty period | 01-year replacement warranty as per the given timeframe |



| Battery Technical Specifications for LOT-2 | | |
|---|--|--|
| Maintenance Free Dry Battery for UPS VRLA Batteries 12V, 40AH | | |
| 1 | Brand | LONG or equivalent |
| 2 | Technology | VRLA |
| 3 | Battery size | (197 to 200 mm) x (165 to 168 mm) x (170 to 173 mm) (L x W x H) |
| 4 | Battery weight | 13 to 14 kg |
| 5 | Nominal voltage | 12V |
| 6 | Nominal capacity | 39 to 42 Ah |
| 7 | Constant voltage charge at 25 C (77 F) – Cycle use | Charging voltage: 14.4 to 15.0V coefficient – 5.0mv/°C/cell Float charging voltage: 13.5 to 13.8V coefficient – 3.0mv/°C/cell |
| 8 | Maximum charging current | 12A |
| 9 | Internal resistance | ≤7.5mΩ |
| 10 | Operating temperature | 20~50 C |
| 11 | Battery terminal | F8 |
| 12 | Service float life | 3-5 years |
| 13 | UL approval for safety | Batteries should have UL approval for safety. Must attach UL certificate |
| 14 | Warranty period | 01-year replacement warranty as per the given timeframe |

Warranty Support:

PRAL requires OEM or OEM backed local warranty with free replacement of batteries in case of failure starting from the date of delivery.

Response and Replacement time:

The response time shall be 02 Hour in working hours and 04 hours in non-working hours; with a maximum restoration/replacement time of 24 hours.

4.2 Additional scope of services required:

- The bidder must offer one (01) year OEM and a local warranty for batteries that includes free replacement of batteries within the warranty period.
- The batteries must be the latest in terms of manufacturing date and should remain operational without reaching their End of Life (EOL) for the next two years.
- The warranty period shall start after the delivery of batteries.

4.3 Penalty Clauses related to late delivery & breach of warranty services:

The following penalties may be imposed in case of delays in completing the deliverables mentioned in the scope of Services mentioned in the bidding document:

Any delay in delivery of batteries as per the time frame mentioned in the bidding document will be subject to a penalty @ 02% per week, up to maximum 15% of the cost of respective battery category



facing delay in delivery.

Penalty in case of breach of warranty services = (Total Cost of Batteries affected x 15%) x Number of days exceeding TAT x number of instances reported during the warranty period.

5. General or Special Conditions of Tender

The successful bidder shall agree to the following terms to provide goods to PRAL:

- a. All documents and information received by PRAL from bidders will be treated in strictest confidence.
- b. All expenses related to participation in this bidding document shall be borne by the bidder.

6. Form of Contract:

- 6.1 The successful bidder shall sign and execute the standard contract of PRAL including any general conditions on the terms and conditions specified therein. Any amendment to the standard contract shall be made with mutual consent of both parties.
- 6.2 Successful bidder will sign a contract and will provide the goods as per the Scope of work mentioned in the bidding document, after issuance of the Purchase order/Service Order/Contract.
- 6.3 In case of any dispute regarding the delivery of goods, the decision of the PRAL shall be final & binding.
- 6.4 The competent authority may reject all bids or proposals at any time prior to the acceptance of a bid or proposal. PRAL shall upon request communicate to any bidder the grounds for its rejection of all bids or proposals but shall not be required to justify those grounds.
- 6.5 All taxes will be deducted in accordance with the applicable laws.
- 6.6 The bid shall remain valid for the period of 90 days from the date of bid opening.
- 6.7 In case the selected bidder fails to deliver the goods as per the scope of work, the bid security and performance security of the bidder will be forfeited, and the contract may be terminated.

7. Delivery Timelines

Timelines for the delivery of Batteries for both the Lots (1 & 2) will be 04 to 06 weeks after issuance of Purchase/service Order and the warranty period shall start after delivery of the batteries for the period of 01 year.

8. Technical Evaluation Criteria

This document is governed by the procedure approved by PRAL management. The technical proposal of eligible organizations will be evaluated against the requirements specified in the “Annexure-D”.

9. Financial Evaluation Criteria

The financial proposals of only eligible & technically responsive bidders will be opened in the presence of all the bidders who participated in the tender. All bids shall be opened by the evaluation committee publicly online in the presence of the bidders or their representatives who may choose to be present at the time and place announced prior to the bidding. The chairperson or member of the evaluation committee shall read aloud the unit price as well as the bid amount if any and shall record the minutes of the bid opening. All bidders shall sign an attendance sheet at the time of bid opening. The bidders may participate in any one lot or in both the lots (1&2), since the selection of the company/firm will be based on quality and cost method, so the technically responsive bidder who is found to be lowest in any one lot or in both the lots (1&2) shall be considered for business award and the Tender may be awarded to a single or multiple bidders, where they are found lowest.

Please provide information regarding Financials in **Annexure – F”**.



10. Performance Security

- a. Upon signing of this Agreement or issuance of the purchase/service order, the Service Provider shall provide a performance guarantee equivalent to 10% of the award value of the contract, issued by the renowned scheduled bank for the contract period to be offered (the "Guarantee/bidder"). The Guarantee shall be valid until expiry of the Agreement/Warranty period, following which it shall be released by PRAL. In case the bidder fails to provide the Bank Guarantee, 10% of the payment shall be retained by PRAL (the "Retention Money"). The Retention Money shall be released by PRAL in favour of the Service Provider upon expiry of the agreement or completion of the warranty period.
- b. The bid security shall be returned after submission of performance guarantee by the bidder or after the amount retained by PRAL from the payment.
- c. The performance guarantee/security will be returned after completion of the warranty period i.e. 01 year for both the Lots.

11. Submission of Bids (Technical and Financial Proposal): -

The complete bid containing the Technical and Financial proposals along with Bid Security shall only be submitted online in PDF format on EPADS, no hardcopy shall be entertained. Only the bid security and original copy of the Affidavit shall be submitted in hardcopy at the given address in the bidding document on or before 11:00 AM October 10, 2024. Technical proposals will be opened online on the same day i.e., 11:30 AM October 10, 2024 at PRAL Head Office Islamabad in the presence of bidder's representatives who wish to attend it. The bidder who fails to submit the hardcopy of bid security on or before the closing date & time on the given address shall be disqualified from the bidding process. The Bid Security of the disqualified bidders will be returned after awarding the business to the successful bidder.

11.1 Bid Security

Bid Security amounting to rupees 30,000/-PKR against each Lot in the form of pay order or demand draft favoring Pakistan Revenue Automation Pvt Ltd shall be submitted along with the financial bid.

The Bid Security should be valid for a period not less than 6 months.

- a. Any bid not secured by "Bid Security" shall be considered as rejected.
- b. if "Bid Security" is found less than Rs. 30,000/-, against any Lot the bid shall be considered as rejected at any stage.

11.2 Cover Letter for the Submission of Technical Proposal

A cover letter as specified in **Annexure I** shall be submitted with the proposal.

Note: Please provide the required Information/Response to all Annexure mentioned in this document and mark them while submitting the bid.



Annexures

Annex – A (Organization Information)

| Organization Information | | | |
|--------------------------|---|----------------------------|--|
| | Required Information | Response | |
| 1 | Legal name of the organization | | |
| 2 | Year of Registration / Establishment of the Organization | | |
| 3 | National Tax Number | | |
| 4 | General / Punjab Sales Tax Number | | |
| 5 | What is the legal status of your organization? Tick the relevant box (one box only). (Attach Copy/Copies of Registration Certificate/s) | Public Sector Organization | |
| | | Section 42 Company | |
| | | Public Ltd. Company | |
| | | Private Ltd. Company | |
| | | Private Partnership Firm | |
| | Other | | |
| 6 | Name and designation of 'Head of Organization' | | |
| | Mobile: | | |
| | Phone/s: | | |
| | Email: | | |
| 7 | Name and designation of 'Contact son': | | |
| | Phone/s: | | |
| | Mobile: | | |
| | Email: | | |
| 8 | Address of organization | | |



Anne x – B (Eligibility Criteria Check List)

| Eligibility Check List | | | | |
|------------------------|--|--|---|--------------------------|
| Sr. No. | Eligibility Criteria Details | Evidence/Proof Required | Attached Supporting Documents/Proof and mark Yes/No | |
| | | | Yes | No |
| 1 | Evidence of the bidding firm/company's registration/incorporation | Copy of certificate of incorporation/company registration | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 | Provide National Tax Number (NTN) and GST/ PST, (if applicable) in the name of Organization | Copy of registration | <input type="checkbox"/> | <input type="checkbox"/> |
| 3 | Should be active taxpayer on the date of submitting the bid. | Status report must be provided | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 | Affidavit on stamp paper, declaring that company is not blacklisted by any Telco/FMCG/autonomous body/government/semi government or any organization. | Affidavit on stamp paper original signed & stamped | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 | Bidder must be Original Equipment Manufacturer (OEM) or OEM's authorized partner/distributor/reseller and must provide Manufacturer authorization & partnership letter, against the Lot(s) in which the bidder is participating. (Copy of Manufacturer Authorization/partnership letter is required) | (Copy of Manufacturer Authorization/partnership letter is required). | <input type="checkbox"/> | <input type="checkbox"/> |



Annex – C (Relevant Experience)

| Relevant Experience | | |
|---------------------|--|--|
| Sr. # | Required Information of the Clients | Response (Please provide exact information with Clients organization name, location/s and duration) Provide data in sequence given below |
| | Details of the Clients to whom Similar Goods are provided | |
| | Name of Clients Organization(s) along with the following details: I. Company Name II. Addresses, email address, Phone #, website III. Contact person IV. Start and end dates of Services (For example – Jan 2009 to July 2021) | i. |
| | | ii. |
| | | iii. |



Annex – D (Technical Evaluation Criteria)

| TECHNICAL EVALUATION CRITERIA | | | | |
|--------------------------------------|--|---------------------|-----------------------|--|
| Sr # | Descriptions | Total Points | Scoring Points | Remarks (Attachment of relevant evidence in each case is mandatory. In case of non-compliance, no marks will be awarded) |
| 1 | Client Portfolio | 15 | | |
| | Provided Similar nature of goods to more than 12 local/international/multinational clients including public sector or private sector organizations | | 15 | Documentary proof: (Purchase/Service order/ copies of contract with contact details of clients should be furnished. *Multiple projects with same client will be counted as one. |
| | Provided Similar nature of goods to more than 09 but less than or equal to 12 local/international/multinational clients including public sector or private sector organizations | | 10 | |
| | Provided Similar nature of goods to more than 06 but less than or equal to 09 local/international/multinational clients including public sector or private sector organizations | | 05 | |
| 2 | Relevant Experience | 15 | | |
| | Experience of more than 10 years for providing similar nature of Goods to local/international/multinational clients including public sector or private sector organizations | | 15 | Documentary proof: (Purchase/Service order/ copies of contract with contract details of clients should be furnished. *Multiple projects with same client will be counted as one. |
| | Experience of more than 07 years but less than or equal to 10 years for providing similar nature of Goods to local/international/multinational clients including public sector or private sector organizations | | 10 | |
| | Experience of more than 04 years but less than or equal to 7 years for providing similar nature of Goods to local/international/multinational clients including public sector or private sector organizations | | 05 | |
| 3 | Compliance to the Technical Specifications mentioned in the Scope of work of the bidding document for both the Lots (1&2) | 30 | | |
| | 100 % Compliance to the technical specifications mentioned in the bidding document against the lot(s), in which the bidder is participating | | 30 | A written Confirmation company's letterhead required duly filled, signed and stamped regarding compliance to the specifications, also attach the Data sheets covering the details about the product being offered. |



| | | | | |
|---|---|------------|-----------|--|
| 4 | Presence of Original Equipment Manufacturer (OEM) or OEM's authorized partner/distributor/resellers in Pakistan for both the lots | 20 | | |
| | Presence of Original Equipment Manufacturer (OEM) or OEM's authorized partner/distributor/reseller available in Pakistan, who can provide enough spares batteries, in case of any fault reported during the warranty period for replacement purpose, which are offered by the bidder, against the lot(s) which the bidder is participating. | | 20 | Written confirmation from OEM is required to confirm their or their authorized partner/distributor/reseller presence in Pakistan, who can provide enough batteries readily available ex-stock with them, in case of any fault reported during the warranty period. |
| 5 | Financial Turnover | 20 | | |
| | Annual turnover /revenue of the company is greater than or equal to 30 million (PKRs) | | 20 | Documentary proof Required (tax returns or financial audited report for the year 2022-2023 or latest) |
| | Annual turnover /revenue of the company is less than 30 million (PKRs) but greater than or equal to 25 million (PKRs) | | 15 | |
| | Annual turnover /revenue of the company is less than 25 million (PKRs) but greater than or equal to 20 million (PKRs) | | 10 | |
| | Annual turnover /revenue of the company is less than 20 million (PKRs) but greater than or equal to 15 million (PKRs) | | 05 | |
| Total Technical Evaluation Score | | 100 | | |

*Please mark/flag the supporting documents shared for technical qualification scoring.

*If the quoted item is below the required requirements/specification, the Bid shall stand non-Responsive



Annex – E (Key Management Staff of the Company)

Details of Key Management Staff

| Key Management Staff of Company | | | | | |
|--|---------------------------------|--------------------|----------------------|--------------------------|-----------------------------------|
| Sr # | Name of Management Staff | Designation | Qualification | Area of Expertise | Number of years in company |
| | | | | | |
| | | | | | |
| | | | | | |



Annex – F (Financial Proposal)

FINANCIAL BID FORMAT

| LOT # 1 | | | | | | | |
|-------------|--|-------------|-----------------|---|---|--|--|
| <u>SR #</u> | <u>Description</u> | <u>Unit</u> | <u>Quantity</u> | <u>Unit Price in PKR (without applicable GST/PST)</u> | <u>GST/PST amount (if applicable) per unit in PKR</u> | <u>Unit Price in PKR (inclusive of all applicable taxes)</u> | <u>Total Cost in PKR (inclusive of all applicable taxes)</u> |
| A | Supply of batteries as per specifications mentioned in the scope of work under Lot-1 | No | 40 | | | | |
| | Total Amount in Words for Lot # 1 | | | | | | |
| LOT # 2 | | | | | | | |
| <u>SR #</u> | <u>Description</u> | <u>Unit</u> | <u>Quantity</u> | <u>Unit Price in PKR (without applicable GST/PST)</u> | <u>GST/PST amount (if applicable) per unit in PKR</u> | <u>Unit Price in PKR (inclusive of all applicable taxes)</u> | <u>Total Cost in PKR (inclusive of all applicable taxes)</u> |
| B | Supply of batteries as per specifications mentioned in the scope of work under Lot-2 | No | 48 | | | | |
| | Total Amount in Words for Lot # 2 | | | | | | |

Note: The quantity of batteries may increase or decrease at the time of placing the order considering the requirements of the business.

*Responsibility to include all and correct taxes is that of the bidders.

Note:

1. Bidders may participate in any one or in both the Lots (1&2).
2. The technically responsive bidder(s) who is found to be lowest in any one lot or in both the lots (1&2) shall be considered for business award, and the business could be awarded to a single or multiple bidders, where they are found lowest.
3. Prices should be in Pak rupees only.

Authorized Signatory

Name _____

Designation _____

Signature _____

Stamp _____

Date _____



Annex-G (Penalty Clauses & Payment Terms)

1. Upon successful completion of deliverable as per given timeframe above, the payment shall be made within 30 days after the submission of invoice. No advance payment shall be allowed.
2. All the payment shall made in the PKR after the deduction of all applicable taxes.
3. Prices will be inclusive of all applicable taxes.



Annex – H (Declaration)

I, _____ hereby declare that:

- all the information provided in the technical proposal is correct in all manners and respects.
- and I am duly authorized by the Governing body/Board/Management to submit this proposal on behalf of "
[Click here and type the name of organization]"

| | |
|-------------------|--|
| Name: - | |
| Designation: - | |
| Signatures: - | |
| Date and Place: - | |



Annex – I (Cover Letter)

[Firm letterhead]

[Date]

To

Chief Executive Officer

[Address mentioned in Guidelines]

Re: Technical Proposal in respect of [Insert title of assignment]

Dear Sir,

We offer to provide the services for **Supply of UPS Batteries at PRAL Head Office** in accordance with your tender for Proposal dated [Insert Date of tender advertised]. We hereby submit our technical Proposal including the required documents.

We hereby declare that all the information and statements made in these proposals are true and accept that any misinterpretation contained therein may lead to our disqualification and forfeiting of our bid security. We undertake that we will initiate the delivery of services as per the client's request if our proposal is accepted. We understand that you are not bound to accept any or all proposals you receive.

Thank you.

Yours sincerely,